

Housing Finance Authority of Leon County
June 11, 2020
Meeting Minutes

MEMBERS PRESENT: Ms. Marnie George, Chair
Mr. Mike Rogers, Vice Chairman
Dr. Jeffrey Sharkey, Secretary
Mr. Tom Lewis
Mr. Charles White

ADMINISTRATOR: Mr. Mark Hendrickson
Ms. Susan Leigh

HFA LEGAL COUNSEL: Mr. Mark Mustian

HFA BOND COUNSEL: None

COUNTY STAFF: Matthew Wyman

GUESTS PRESENT: None

Call to Order by Chair George

Chair George called the meeting together via teleconference at 12:04 P.M. She explained the procedures concerning meeting by teleconference, which include (1) each member should identify themselves before making a motion, seconding a motion, or speaking, (2) all votes would be by roll call, and (3) no one should put the call on hold as a precaution against background music.

Agenda Item #1: Membership Roll Call

Staff called the Membership Roll and attending members were Chair George, Vice Chair Rogers, Secretary Sharkey, Mr. Lewis, and Mr. White. Mr. Gay had notified staff more than 24 hours in advance of the meeting that he could not attend and was excused.

Agenda Item #2: Approval of the May 14, 2020, Agenda

Action Taken: #2 Chair George called for a motion for approval of the June 11, 2020 Meeting Agenda. Mr. Rogers motioned to approve, and it was 2nd by Mr. Lewis. Motion passed unanimously by roll call vote.

Agenda Item #3: Approval of the May 14, 2020 Minutes

Action Taken: #3 Chair George called for a motion for approval of May 14, 2020 Meeting Minutes. Dr. Sharkey motioned to approve, and it was 2nd by Mr. Lewis. Motion passed unanimously by roll call vote.

Agenda Item #4 **Public Comment**

There was no public comment.

Action Taken: #4 No action taken

Agenda Items #5A-5C **Financial Reports, Budget & Expenditure Approvals**

Mr. Hendrickson presented the Financial Reports, including the May 31 balance sheet, year-to-date expenditures and income, the backup materials, and the proposed expenditure and debit card approvals.

Action Taken:
6A, 6B, & 6C Ms. Rogers motioned to accept the May 31, 2020 Financial Statement , the Income and Expense Report, and the proposed Expenditure and Debit Card Approval List, and it was 2nd by Mr. Lewis. Motion passed unanimously by roll call vote.

Agenda Items #6A **County Update**

Mr. Hendrickson and Mr. Wyman presented the County’s request for funding from the HFA in FY 20-21. Mr. Wyman also reported that Home Expo would be virtual and requested that the \$1,500 budgeted for the 9-11 Day of Service be allowed to be spent on the Home Expo, bringing the Home Expo total to \$3,000.

Action Taken: #6A Dr. Sharkey motioned to approve the proposed FY 20-21 Budget for County programs and to permit the County to expend the \$1,500 budgeted for the 9-11 Day of Service in FY 19-20 on the Home Expo, and was 2nd by Mr. White. Motion passed unanimously by roll call vote.

Agenda Items #7A **Magnolia Family**

Mr. Hendrickson reported that the \$25,000 good-faith deposit had been paid.

Action Taken: #7A No action taken.

Agenda Item #7B: **Emergency Repair Program**

Mr. Hendrickson updated the Board on the status of the program. Mr. Wyman stated that recent rains had increased demand for repairs.

Action Taken #7B: No action taken.

Agenda Item #7C: **Real Estate**

Mr. Hendrickson stated that three properties had sold since the last meeting, for a total of \$19,090. **Mr. Rogers requested that staff provide the names of buyers of the properties. Mr. White asked if staff could obtain the use of the property after sale.** Mr. Lewis asked about using the properties for development with non-profits and other developers. Mr. Wyman responded that some properties would be designated for that purpose with the Community Land Trust.

Action Taken #7C: No action taken.

Agenda Item #7D: Legal Update

Mr. Mustian reported that his firm was tracking two foreclosure action on properties where the HFA had DPA loans.

Action Taken #7D: No action taken.

Agenda Item #7E: Limited Development Areas

Mr. Hendrickson reported that FHFC had not proposed that Leon County be an LDA for the 2020 RFA cycles. He also reported that the City, County and HFA were meeting to discuss the local preference process for the 9% Housing Credit RFA.

Action Taken #7E: No action taken

Agenda Item #7F: To-Do List

Mr. Hendrickson reported that the to-do list was in the Board Packet.

Action Taken #7F: No action taken

Agenda Item #7G: State Legislative Update

Mr. Hendrickson reported on the ongoing effort to protect the funding from any budget cuts related to COVID-19 impacts on revenues.

Action Taken # 7G No action taken.

Agenda Item # 8: Adjournment

On a motion by Mr. Rogers, 2nd by Mr. Lewis, the Board voted unanimously by roll call to adjourn the meeting at 12:39 PM.

Marnie George, Chair

Jeffrey Sharkey, Secretary Date:

EXPENDITURE & DEBIT CARD APPROVALS: JUNE 11, 2020

CHECK NUMBER	PAYMENT TO	PAYMENT FOR	Dates	AMOUNT
	The Hendrickson Company	Administrator	5-15-20 to 6-14-20	\$ 3,791.67
	The Hendrickson Company	Administrator		
EFT	The Hendrickson Company	Administrator		\$ 3,791.67
	Nabors Giblin & Nickerson	Legal	5-8-20 to 6-2-20	\$ 477.50
EFT	Nabors Giblin & Nickerson	Legal		\$ 477.50
	Leon County			
	Leon County			\$ -
DEBIT CARD	PAYMENT TO	PAYMENT FOR	Dates	AMOUNT
	Jersey Mike's Subs	Operating Supplies: Lunch		
	Office Depot	Copying		